



ACACIA GROUP PTY. LTD.

ABN: 66 132 666 338 RTO No: 91469.

Strengthen & Develop

Complaint Form

If you are not happy with any aspect of Acacia Group services and you wish to make formal notice of an issue, please complete the following details and email or post to the following;

Email: info@acaciaeducation.edu.au

Postal Address: PO Box 86, Glenbrook NSW 2773

Given Name		Surname	
Contact Phone Number			
Email Address			
Preferred Method of contact	<input type="checkbox"/> Email <input type="checkbox"/> Phone		
Qualification			
Course Location			
Reason for complaint	<input type="checkbox"/> Trainer <input type="checkbox"/> Resources <input type="checkbox"/> Assessment <input type="checkbox"/> Course <input type="checkbox"/> Location <input type="checkbox"/> Other (please specify below)		
Details of issue (where possible include details such as people involved/dates/course)			
What are you hoping the outcome of this complaint to be?			
Signature		Date	
Office use only			
Complaint received by		Date received	
Action taken or required			
Date action completed		Signature	

Phone: (02) 4751 2300 PO Box 86 Glenbrook NSW 2773

e-mail: info@acaciaeducation.edu.au

www.acaciaeducation.edu.au