



ACACIA GROUP PTY. LTD.

ABN: 66 132 666 338 RTO No: 91469.

Strengthen & Develop

Computer Skills Handbook – Video Links

Computer Skills Handbook - Part 1: <https://youtu.be/soEIR1Di0C4>

- How to find and open programs
- How to minimise, restore and close a program

Computer Skills Handbook - Part 2: <https://youtu.be/FDwZir1Ngto>

- Student USB's
- How to name and save files

Computer Skills Handbook - Part 3: <https://youtu.be/TobVDutlUGE>

- How to create folders
- How to move files and folders

Computer Skills Handbook – Part 4: <https://youtu.be/XQn4FiZauu4>

- How to take screen shots

Computer Skills Handbook – Part 5: <https://youtu.be/2QnvaySHWOO>

- How to print a document