

BSBSS00089 WORKPLACE INNOVATION SKILL SET

Nationally Recognised Training

NATIONALLY RECOGNISED
TRAINING

COURSE OVERVIEW

This nationally accredited set of skills aims to equip individuals with the skills and knowledge required for using collaborative processes in the workplace to develop innovative ideas.

To achieve the accredited part qualification, the candidate must complete one (1) unit of competency; refer to unit list on page 2.

Acacia Education & Training is committed to providing an inclusive learning environment. Principles of access and equity for all students are applied in all programs.

COURSE OUTCOME

This training applies to individuals who play a proactive role in demonstrating, encouraging or supporting innovation in a team environment. The individual may be a team participant or a team leader. Teams may be formal or informal and may comprise a range of personnel.

ENTRY REQUIREMENTS

There are no formal entry requirements for this qualification.

- Applicants will be required to undertake a Language, Literacy & Numeracy assessment.
- Applicants will be required to complete a Pre-Training Review.
- Applicants must be able to attend all practical assessments on the assigned dates where required.



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JOB OUTCOMES

This course will develop a range of skills that may be required for roles where innovation and communication within a team environment are at the forefront of the business. These roles/industries include:

- ✓ **Sales & Leadership**
- ✓ **Business Services**
- ✓ **Marketing & Communications**
- ✓ **Business Owners**

COURSE DELIVERY



COURSE DURATION

Students have up to six (6) months to complete the course. Approximately fifteen (15) hours of study should be allocated for each unit. The methods in which students are assessed may include written questions, projects and observations.

Students will need to follow the training plan provided to them at commencement of training to ensure they complete the course in the required timeframe.

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ESSENTIAL SKILLS FOR THE WORKPLACE

RTO No 91469



UNITS OF COMPETENCY

Below are the units of competency required for this course.

| UNIT CODE | UNIT DESCRIPTION |
|-----------|--|
| BSBINN301 | Promote innovation in a team environment |

UNIT OVERVIEW

BSBINN301 - Promote innovation in a team environment

This unit defines skills, knowledge and outcomes required to be an effective and proactive member of an innovative team.

Knowledge Evidence examples: Explain what innovation is, the different types and the benefits; describe the internal and external factors that contribute to a team becoming and remaining innovative; explain how activities can encourage or hinder innovation in a team.

Practical Evidence example: Students will be required to show evidence of modelling open and respectful communications; encouraging others to communicate about them; planning and scheduling of activities.

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COURSE DELIVERY

This course can be delivered in a flexible program of **Online, Correspondence or Classroom*** based learning.

Theory: Students may complete their assessments at their own pace. Support from a designated trainer is available via email, phone, SMS and video call.

Practical: Students have the option to complete practical assessments in the workplace with a third party sign-off or in a simulated environment.

**Classroom may be arranged on a case-by-case basis. Minimum numbers may apply. Ask us for more information.*

CERTIFICATE

On successful completion of all assessments each participant will receive a Statement of Attainment in:

- **BSBSS00089 - Workplace Innovation Skill Set**

The successfully completed units provide credit towards a BSB42015 Certificate IV in Leadership and Management.

COURSE FEES - \$149

Subsidised Training: Participants may be eligible to receive subsidised training or a fee reduction through the NSW Government Smart & Skilled program. Contact Acacia for further information on determining your eligibility or visit <https://smartandskilled.nsw.gov.au/are-you-eligible>

This training is subsidised by the NSW Government.

ELIGIBILITY

To be eligible to receive Smart and Skilled funding, applicants must meet the following criteria:

- living or working in NSW
- 15 years old or older and no longer at school
- an Australian citizen, Australian permanent resident, humanitarian Visa holder or New Zealand citizen.

STUDENT SUPPORT

Academic support

Students have access to trainer support throughout the duration of their course, whether they are learning via correspondence, online, or in class. Our experienced trainers are available to answer any questions students may have regarding the learning materials and assessments. The appointed trainer can be contacted via email, phone or video call, students will be provided with these contact details on course commencement.

Administrative support

The administrative team is available during business hours (9am - 5pm) Mondays to Fridays and can assist students with all administrative enquiries or issues, including enrolment, change of contact details, class schedules, online learning and certification. The administrative team can be contacted using details further below.

APPLICATION TO ENROL

Acacia is committed to ensuring all applicants clearly understand the details and outcomes of the course they are enrolling in.

For information on the enrolment process and to apply please speak with your workplace coordinator, job service provider, contact us directly or use the QR code provided below.

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